



## Coach's Travel Reimbursement

Coaches will be reimbursed for league and tournament expenses per the following schedule:

### Home League Games, Scrimmages or Junior Academy Friendly Matches:

No reimbursement. Home games include all games in the Greater Columbia, Chapin and Lexington areas.

### Away League Games, Scrimmages\* or Junior Academy Friendly Matches:

Food Allowance - \$15 per day (one scheduled game) or \$20 per day (two scheduled games)

Mileage Allowance – approximately \$0.45 per mile (See chart below)

### Home Tournaments:

Food Allowance – May eat at Columbia United Concession Stand during tournament

Mileage Allowance – None

### Away Tournaments where overnight stay is not required: (i.e. Greenville, Aiken)

Food Allowance - \$20 per day

Mileage Allowance – approximately \$0.45 per mile (See chart below)

### Away Tournaments where overnight stay is required:

Food Allowance - \$40 per day (3 meals)

Mileage Allowance – approximately \$0.45 per mile (See chart below)

Hotel Room Allowance – Either the Team Manager will pick up the room charge or the coach will be reimbursed for the room charge. Coaches will be reimbursed for ONLY the standard double room rate plus tax. Any extra expenses, i.e. phone calls, room service, movie rental, hot tub, oceanfront room, etc., will be paid for by the coach.

<b>Mileage Allowance for Frequently Traveled Cities</b>		
<b>City</b>	<b>App. Round Trip Mileage</b>	<b>Mileage Allowance*</b>
Atlanta, GA	430 miles	\$200
Savannah, GA	330 miles	\$150
Aiken, SC	120 miles	\$55
Charleston, SC	240 miles	\$110
Charlotte, NC	200 miles	\$90
Clemson, SC	250 miles	\$115
Florence, SC	180 miles	\$85
Greenville, SC	180 miles	\$85
Hilton Head Island, SC	330 miles	\$150
Myrtle Beach, SC	310 miles	\$140
Rock Hill, SC	180 miles	\$85
Spartanburg, SC	170 miles	\$80
Summerville, SC	200 miles	\$90
Raleigh, NC	465 miles	\$210
Orlando, FL	860 miles	\$400
WAGS Tournament	1000 miles	\$450
Note: If traveling daily to tournament, multiply by no. days traveled		

**Note:** To help reduce team costs, coaches will adhere to the following guidelines:

- A team will only pay mileage, room and meal expenses for one coach. This will normally be the coach listed first on the team roster. The primary coach will be responsible for reimbursing the secondary coach for any expenses.
- Coaches will normally be expected to travel daily to tournaments and/or away games that are 100 miles or less from Columbia. Exceptions may be made for early morning game starts.
- Whenever possible, coaches will travel together and room together. Mileage will only be paid to one coach driving his vehicle. Teams will equally share hotel room allowance, mileage and food allowance if a coach is traveling with 2 teams.
- Coaches will minimize the nights spent in hotels. I.e. starting game times will be considered before automatically assuming 2 nights for tournaments that are more than 100 miles from Columbia.
- \*Reimbursement for Away Scrimmages will be limited to 2 per season. A coach may schedule more than 2 away scrimmages, however, he/she will only receive reimbursement for expenses for 2 scrimmages per season.